

**The Terms of Reference of the Member Development Panel are:**

1. to have oversight of the annual programme of member development;
2. to prepare and assist in the delivery of the induction of new Councillors following the Borough elections or any by-election;
3. to have oversight of the resources allocated for member development and make recommendations to Council for the appropriate resources for the member development function;
4. to liaise with external agencies providing development opportunities for members and procure their services as appropriate.